

No. Pre/Estt/872/02/2016
High Commission of India
Pretoria

**NOTICE INVITING TENDER FOR SELECTING MAIN CONTRACTOR FOR
RENOVATION OF GOVERNMENT OF INDIA PROPERTY AT 1145 JUSTICE MAHOMED
STREET, BROOKLYN, PRETORIA**

The President of India acting through the High Commission of India in Pretoria, South Africa, requests proposals in sealed envelopes from appropriately qualified and adequately experienced contractors for the renovation of Government of India property at 1145 Justice Mahomed Street Brooklyn, Pretoria, South Africa. The proposal duly completed in prescribed format as per Notice Inviting Tender (NIT) must reach the office of Ms. Anuradha Negi, Head of Chancery, High Commission of India, 852, Francis Baard Street, Arcadia, Pretoria, 0083, Telephone No. 012 3423748/3425392, email- hoc.pretoria@mea.gov.in on or before 1700 hrs on 20.03.2023. The detailed tender document along with its annexures may be downloaded from the official website of the High Commission of India, South Africa at <https://www.hcipretoria.gov.in/tenders.php> and from the website of Central Public Procurement (CPP) Portal at <https://www.eprocure.gov.in/cpp>.

2. The objective of this Notice Inviting Tender is to select an appropriately qualified and adequately experienced Contractor by the High Commission of India, South Africa for the renovation of its property at 1145 Justice Mahomed Street, Brooklyn, Pretoria.

3. **Location and description of Property:**

Residence at
1145 Justice Mahomed
Brooklyn
Pretoria
South Africa

4. **Scope of Work:** Attached at Section IV

5. **Period of Completion:** 12 months from the commencement of work

6. **Site visit:** Physical visit to the site is advisable to have a general idea about the extent of works required and the amount of involvement by the Contractor. Interested firms can visit the site from 1000 hrs to 1500 hrs after prior appointment with Mr. Aman Gulia, ASO (Projects), Telephone No. 012 3425392; email – cons.pretoria@mea.gov.in.

7. **Submission:** The proposals (bids) should be submitted in two parts: (i) Technical Bid, which should contain the documents establishing the technical eligibility of the applicant and other documents required establishing sound financial condition, as per terms & conditions of this tender; and (ii) Financial Bid, which should be as per the format given in this tender. The last date of submission of sealed bids is 1700 hrs on 20.03.2023 in the office of Ms. Anuradha Negi, Head of Chancery, High Commission of India, 852, Francis Baard Street, Arcadia, Pretoria, 0083, Telephone No. 012 3423748; email- hoc.pretoria@mea.gov.in. Technical bids will be opened on 1100 hrs on 21.03.2023 in the High Commission of India, Pretoria. All pages of the submission document must be signed by authorised signatory.

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**TENDER FOR SELECTING CONTRACTOR FOR RENOVATION OF GOVERNMENT OF
INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN, PRETORIA**

Tender Documents

Tender Contents

A. Technical Bid Documents:

Document I : Invitation to Tender

Document I – S-I : Instructions to Bidders (Section-I)

Document I – S-II : Introduction and Credentials of Bidder (Section-II) *

Document I – S-III : Terms and Conditions of contract (Section-III)

Document I – S-IV : Scope of Work (Section-IV)

B. Financial Bid Documents:

Document II : Schedule of Quantity/Items/Bill of Quantities (BOQ) for calculating variations – Bidder is to provide anticipated quantity of each item along with rates as they would be supplied. Additional items may be quoted by Bidder. (Section-V)

Document III : Form of Tender - Financial bid letter (Section-VI)
(Lump sum fixed price to be quoted on this form by Bidder)

Document IV : Standard formats for Earnest Money Deposit (EMD)/Guarantee, etc. (Section-VII)

* Section-II - Documents about the credential of the bidder, resources, company brochures, construction methodology, experience, management techniques, and any other information about bidder – These documents are to be supplied and attached by the bidder.

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TENDER FOR SELECTING CONTRACTOR FOR RENOVATION OF GOVERNMENT OF INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN, PRETORIA

Invitation to Tender

1. The President of India acting through the High Commission in Pretoria invites Lump-sum Fixed Price Tender for Renovation of the residence at 1145 Justice Mahomed drive, Brooklyn, Pretoria. The Lump-sum Fixed Price / Amount tender shall be on the basis of following tender documents:

Technical Bid Document:	
Document – I	Press Notice, Invitation to Tender, Instructions to Bidders, Scope of Work & Eligibility Criteria
Financial Bid Document:	
Document- II	Form of Tender (Lump sum price to be quoted on this form by Bidder)
Document- III	Schedule of Items
Document- IV	Conditions of contract including standard formats for Bank Guarantee, etc.

2. The last date of submission of sealed bids is 1700 hrs on 20.03.2023 in the office of Ms. Anuradha Negi, Head of Chancery, High Commission of India, 852, Francis Baard Street, Arcadia, Pretoria, 0083, Telephone No. 012 3423748; email-hoc.pretoria@mea.gov.in. Any Tender received after this date and time will not be considered.

3. Technical bids will be opened on 1100 hrs on 21.03.2023 in the High Commission of India, Pretoria. Applicants may send their representative to be present during opening of bids after obtaining prior permission from the High Commission of India, Pretoria.

4. The Tender shall remain valid for a period of One Hundred Eighty (180) days from the date of opening or till any extended period.

5. Eligibility Criteria:

5.1. **Permit:** The Tenderer should have valid permit/registration from a competent local authority for carrying out renovation work in the Diplomatic property of the High Commission of India.

5.2. **Similar work:** The Tenderer must have satisfactorily completed (i) one similar work of value of R 13 000 000 or (ii) two similar works of value of R 7 600 000 or (iii) three similar works of value of R 6 100 000. Similar works means rebuilding/constructions/ reconstructions of diplomatic buildings/buildings of international importance, office buildings, Hotels, Shopping Malls, Apartment Complex, etc.

5.3. **Bank Solvency:** Certificate of Solvency for R 7 600 000 certified by bank. The certificate should not be older than six months.

5.4. **Annual Turnover:** The annual turnover of the tenderer should be equal to R 4 600 000 during the immediate last three consecutive financial years.

- 5.5. **Profit-Loss:** The tenderer should not have suffered loss in more than two financial years in the previous five financial years and must not have suffered loss in the immediate previous financial year.
6. **Defects Liability Period:** Defects Liability period will be twelve months from date of completion of project.
7. **Performance Security:** 3% of the contract value shall be submitted in the form of a Bank Guarantee valid for a period of sixty days beyond the date of the completion of all the contractual obligations of the supplier under the contract and discharged after completion of work. Bank Guarantee shall be deposited within 15 days of issue of Letter of Intent. Letter of award of work shall be issued on receipt of performance guarantee. (Format of Performance Security is attached).
8. **Financial quote & variations:** Contractor shall quote his Lump-sum Fixed Price based on the enclosed Scope of Work. The Contractor shall note that Bill of Quantities (BOQ) shall not form part of the agreement and Contractor shall complete all the works as defined in the Scope of Work irrespective of the Bill of Quantities (BOQ) /details since these will not form part of the agreement. However, the unit rates quoted in the Bill of Quantities (BOQ) of items shall be used for working out the variations as per tender conditions.
9. **Commencement:** Commencement of the work shall be effected within Fifteen (15) days from the date of issue of Acceptance letter or Letter of Intent or handing over the site, whichever is later. Such 15 days period being defined as the mobilization period.
10. **Completion:** The Period of Completion for the whole of the works is 12 months calculated from the date of commencement of works.
11. **Mobilization Advance:** i) Maximum 10% of contract amount against equivalent Bank Guarantee. The mobilization advance shall be released only after obtaining a bank guarantee bond from scheduled bank for amount of advance to be released and valid for the contract period. This shall be kept renewed time to time to cover the balance amount and likely period of complete recovery together with interest. The advances shall not be released in less than 2 instalments. The interest on advance shall be calculated from the date of payment to the date of recovery. Both dates are inclusive.
- ii) It shall be ensured that at any point of time, Bank Guarantee is available for the amount of outstanding advance.
- iii) The recovery should be commenced after 10% of the work is completed and the entire amount together with interest shall be recovered by the time 80% of the work is completed.
12. **Retention Money:** 5% of contract amount of each bill for payment shall be deducted. 50% of this retention money shall be released on record of practical completion and remaining 50% released at the end of Defect Liability period.
13. **Arbitration:**
- 13.1. If any dispute, difference or question at any time arises between the Mission and the Contractor in respect of the agreement signed which cannot be settled mutually or in case of termination, shall be referred to arbitration.
- 13.2. The arbitration proceedings will be conducted in accordance with and be subject to the UNCITRAL (United Nations commission on International Trade

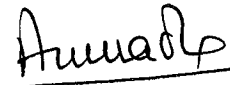
Laws) Arbitration Rules, as amended from time to time and the decision of the arbitrators as mentioned above shall be final and binding on the parties.

13.3. The Arbitration will have its sittings in High Commission of India, Pretoria

14. **Rejection:** High commission of India, Pretoria reserves the right to accept or reject proof of credentials at its sole discretion without having to furnish reasons thereof, to the applicants. Submission of false information/document shall render the bidder ineligible.

15. **Sub-contractors:** The Tenderer must submit with his offer a list of Sub-Contractors and Specialists names he proposes to use on the Works. High commission of India, Pretoria reserves the right to accept or reject any pre-approved sub-Contractor even after formal award of Contract and/or commencement of work with or without reason.

16. The successful Tenderer shall be responsible for coordinating his work with various sub-Contractors and other bid-pack Contractors employed on the Works coordinating his work between various trades, obtaining all the necessary information from sub-Contractors for the purpose of the overall programming of his works; supplying all the normal attendance to all sub-Contractors and assuming the overall responsibility for the aforesaid.



[Anuradha Negi]

Head of Chancery

Address: High Commission of India,
852, Francis Baard Street, Arcadia,
Pretoria, 0083

Email : hoc.pretoria@mea.gov.in

**TENDER FOR SELECTING CONTRACTOR FOR RENOVATION OF GOVERNMENT OF
INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN, PRETORIA**

Section-I

1. INSTRUCTIONS TO BIDDERS

1.1. The Bidding Documents comprise of:

Section-I	:	Instruction to bidders
Section-II	:	Introduction and Credentials of Bidder
Section-III	:	Terms and conditions of Contract
Section-IV	:	Scope of work
Section-V	:	Schedule of Quantity
Section-VI	:	Form of Bid
Section-VII	:	Standard formats for Earnest Money Deposit(EMD)/Guarantee, etc.
Section-VIII	:	Bank Guarantee Proforma for Performance Security
Section-IX	:	Bank Account Details of the High Commission of India

1.2. **Site visit:** Physical visit to the site is advisable to acquaint himself with the Site of the Works. The tenderer shall take entire responsibility in the interpretation of the report and of the site conditions. No consideration or compensation will be given for any alleged misunderstanding of the nature of the work to be executed.

1.3. **Cost of Tendering** – The High Commission of India, Pretoria will not be responsible to compensate for any expense or losses which might have been incurred by the Tenderer in the preparation and submittal of his Tender/bid.

1.4. **Earnest Money Deposit** – The bidder shall submit a Demand draft or Banker's cheque or Bank Guarantee (as per attached format) or Online payment to High Commission of India, Pretoria (*Bank details at Section-IX*) amounting to R 300 000.

1.5. **Lump Sum Fixed Price Tender** - This is a Lumpsum Fixed Price Tender with extent of work as indicated in scope of works.

1.5.1. The bidder shall examine the scope of work and other Documents and all Addenda (if any) before submitting his Tender/Bid and shall become fully informed as to the extent, quality, type and character of operations involved in the Works.

1.5.2. Bidders are required to quote Lump-sum fixed prices on "Form of Tender". Bidders may prepare schedule of quantity as per scope of work identifying item description, quantity and rates.

1.5.3. The total amount of schedule of quantity prepared by them should be transferred to Form of Tender.

1.5.4. The Lump-sum Fixed Price/amount must be quoted both in figures and in words on the Form of Tender and the currency must be South African Rand (ZAR) only.

1.5.5. In case of any discrepancy between figures or words, the amount quoted in words shall be taken to be correct for this tender.

1.6. **Validity of Bid** - The Bid shall remain valid for a period of 180 (One Hundred Eighty) days from the date of the opening of the bid or up to any mutually extended period.

1.7. **Tender and Schedule of Quantities**

1.7.1. Schedule of Quantities should be enclosed by Bidders. Bidders are requested to identify and quote the rates of individual items. Items required for completion of the work may be added in the Schedule of Quantities with full nomenclature of the item.

1.7.2. Bidders shall satisfy themselves of the quantities quoted in the Schedule of Quantities. These quantities shall be taken as guidance to assess the approximate quantum of work involved in the project.

1.7.3. The bidder, prior to the submission of the tender, may add to items, quantities to the items in Schedule of Quantities as per the scope of the work, and site visit.

1.7.4. It shall be the responsibility of the bidder to satisfy himself of the completeness of the documents for the scope of work and his own assessment of the work after site visit and as per the tentative scope of work mentioned in tender document.

1.7.5. No extra cost shall be entertained and payable if any additional information or detail is provided later for carrying out the works as specified in the tender documents.

1.8. **Final Tender Price** - Decision on bid will be taken based on the final price quoted on the Form of Tender. Lump-sum Fixed Price/Amount as quoted in the "Form of Tender" shall be the basis for deciding the tender quote and the L1 bidder.

1.9. **Errors and Rectification:**

1.9.1. In case of any mismatch in the final quoted price on Form of Tender and Total amount worked out on rates in Schedule of Quantities, the final price quoted on Form of Tender shall be considered for comparison of bids and decision on bid.

1.9.2. If amount quoted on Form of Tender is more than amount worked out on Schedule of Quantities, the rates in the Schedule of Quantities shall not be altered/adjusted.

1.9.3. If amount quoted on Letter of Tender is less than amount worked out on Schedule of quantities, the rates on schedule of quantities shall be adjusted in the ratio to match with quoted final price on the Form of Tender.

1.10. **Submission of bids:** Bidders shall submit their bid in a large sealed envelope super-scribed with 'Renovation of Government of India property situated at 1145, Justice Mahomed Street, Brooklyn' for High Commission of India, Pretoria which shall have following three sealed envelopes inside:

Envelope A: Should contain the document mentioned in Section-VII. This envelope is to be super-scribed as "**EMD**".

Envelope B: Should contain the documents mentioned in Section-I to Section-IV. This envelope should be super-scribed as "**Technical Bid**".

Envelope C: Should contain the documents mentioned in Section-V and Section-VI. This envelope should be super-scribed as "**Financial Bid**".

1.10.1. The last date of submission of sealed bids is 1700 hrs on 20.03.2023 in the office of Ms. Anuradha Negi, Head of Chancery, High Commission of India, 852, Francis Baard Street, Arcadia, Pretoria, 0083, Telephone No. 012 3423748; email-hoc.pretoria@mea.gov.in.

1.10.2. The date and time for submission may be deferred by an official notification in writing issued by the High Commission of India, Pretoria to all Bidders. Tenders received after this date will not be considered.

1.10.3. Any Bid received after date and time of submission will not be considered and will not be opened. Any such unopened Bid will be returned to respective bidder.

1.11. **Conditional Acceptance of the Tender** - The acceptance of the Tender shall be conditional and not finally binding upon the High Commission of India, Pretoria. The High Commission of India, Pretoria may withdraw the acceptance of the Tender without any notice or other formality and may enter into a new Agreement for the execution of the Works or any part of it.

1.12. **Amendments to Tender Document** - At any time prior to the date of opening of the tender, the High Commission of India, Pretoria may issue an addendum in the Tender Document in writing to all persons or firms to whom the Tender documents have been issued, deleting, varying or extending any item of this Tender Document. Prospective bidders shall promptly acknowledge receipt of each Addendum to the High Commission of India, Pretoria.

1.13. **Clarification:** Any further information or clarification which the Tenderer may require in order to complete his bid, may contact Ms. Anuradha Negi, Head of Chancery, High Commission of India, 852, Francis Baard Street, Arcadia, Pretoria, 0083, Telephone No. 012 3425392; email- hoc.pretoria@mea.gov.in

1.14. All information requested by and supplied to one bidder will be supplied to all bidders.

1.15. Unless it is in formal manner described above, any representation or explanation to the Bidder shall not be considered valid or binding on the High Commission of India, Pretoria as to the meaning of anything connected with the Tender Document.

1.16. **Disqualification of Tender** - Tenderer may be disqualified for any reason including but not limited to the following:

1.16.1. If tenderer sets forth any conditions which are unacceptable to the High Commission of India, Pretoria.

1.16.2. If any tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.

1.16.3. If there is evidence of collusion between Bidders.

1.16.4. If Tenderer sets forth any offer to conditionally discount, reduce or modify its tender.

1.16.5. If Bid price is disclosed or become known before opening of Financial Bid.

1.17. **Compliance with Laws and Regulations and Pricing of Schedule of Quantities** -The attention of Bidders is drawn as to compliance with laws and regulations concerning safety and health, labour regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, input tax and output tax (VAT), etc. All rates and sum inserted against items of works and in Form of Tender shall be exclusive of Value Added Tax.

1.18. **Compliance with Tender Document** - Bidder shall be deemed to have read carefully all the Tender Documents, Specifications and drawings, etc. and visited site. The quoted Lump-sum Fixed price are inclusive all cost and charges and complete in all respect to make the project functional as per the standard and to the entire satisfaction of the High Commission of India, Pretoria.

1.19. **No escalation of price** - Price escalation, in rates due to any reason such as change in foreign currency exchange rate, increase in prices of material, equipment &

labour, fuel (petrol, diesel, gas, etc.), transport, electricity & water, levy of new taxes, hike in any tax rate, Cess or due to delay in completion, etc. shall not be applicable.

1.20. Payments:

1.20.1. All payments shall be released as progress payments on the basis of certificate submitted by the Contractor and satisfied by the High Commission of India, Pretoria.

1.20.2. The detailed work schedule and the payment schedule would be furnished by the Contractor to the High Commission of India, Pretoria who will approve it before it forms part of the agreement.

1.20.3. However, in the event of non-compliance of the payment schedule or otherwise due to the reasons acceptable to the High Commission of India, Pretoria, the progress payment shall be made by the High Commission of India, Pretoria on the basis of evaluation of work done.

1.20.4. All permissible deduction shall be effected during the Progress Payment, in line with the provisions of the Contract.

1.21. The High Commission of India, Pretoria's right to waive - The High Commission of India, Pretoria reserves the right to waive any deficiency in any tender where such waiver is in the interest of the High Commission of India, Pretoria except that no proposal will be accepted if the Earnest Money Deposit (EMD) or any of the preceding statutory documents was not submitted with the tender.

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Section-II

2. Introduction and Credentials of Bidder

(To be submitted by the bidder)

Note: This shall be submitted by the bidder. This should be a brief introduction, background, company details, credentials, VAT & other registration and past performance of the bidder. They may attach any other documents such as company profile, company brochures, achievement of the company etc.

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Section-III

3. Terms and Conditions of Contract

3.1. Quoted price is final fixed lump-sum price inclusive of all taxes except VAT. Item/quantity indicated in the scope of work/schedule of quantity are tentative and some variation during execution may take place. Nothing extra is payable for such variation.

3.2. **Quoted price shall be exclusive of VAT.** The quoted price should include lump sum charges for Labour/transportation and civil works required/ necessary, if any, for complete installation.

3.3. Period of completion for the work is 12 months from the date of the commence of work.

3.4. **Liquidated damages** shall be levied on Contractor for delay in completion if it is ascertained that contractor is responsible for delay. The rate of liquidated damages shall be calculated @ 0.5% per week limited to maximum of 10% of the Tendered Cost or actual cost of the project. This shall be computed on per week basis.

3.5. **Defects liability period** shall be as per Warranty Period of the equipment and 365 days from the completion of the project. Contractor shall be bound to remove/ rectify / replace any defects / defective work which is noticed during defects liability period at his own risk and cost. Contractor is bound to rectify/replace the defective item of work or workmanship which may come to notice during defects liability period or within the Defects Liability Period. In case of non-compliance of removal/rectification/ replacement of defective item of work or workmanship, the High Commission of India, Pretoria shall be at liberty to forfeit full or part of his retention money and/or performance security and/or any other money or guarantee of the Contractor available with the High Commission of India, Pretoria.

3.6. The tenderer shall guarantee among other things, the following: - a. Quality, strength and performance of the materials used; b. Follow up service, if required.; c. Good workmanship.

3.7. **Commencement date of work** shall be counted from the 15 days of Issue of Letter of Acceptance of Letter of Award or from the date of handing over of site whichever is later.

3.8. **Payment** : Payment may be released through Running Account Bills and strictly linked with progress of work as per the following schedule:

3.8.1. Mobilization Advance of maximum 10% of accepted tender cost on placement of Work Order against Bank Guarantee of equivalent amount drawn in favour of High Commission of India, Pretoria;

- 3.8.2. Running Account (RA) Bills for 4% of accepted tender cost in stages as per payment schedule;
- 3.8.3. 10% of accepted tender cost after completion of work in all respects;
- 3.8.4. 5% of accepted tender cost after handing over to the High Commission of India, Pretoria for beneficial use to be released after 12 months of completion of work, subject to satisfaction of the employer about the work done. The detailed work schedule and the payment schedule would be furnished by the Contractor to High Commission of India, Pretoria who will approve it before it forms the part of the agreement. All permissible deductions shall be effected during the settlement of Running Account Bills.
- 3.9. No escalation on rates due to delay in works shall be admissible.
- 3.10. Each RA bill payment shall be made for at least 4% of physical progress.
- 3.11. **Specification:** The item of work/material used in the work shall be complying with the standard of quality like British standard/American standard/Indian Standard or equivalent. The material used/or workmanship should be of equivalent or higher standard than the existing standard. Sound engineering practice should be adopted in all items of work execution.
- 3.12. **Non-completion of work:** In case of non-completion of work within stipulated time or within approved extended time, the High Commission of India, Pretoria shall be at liberty to confiscate the retention money, performance security and any other dues of the Contractor.
- 3.13. **Force Majeure and EoT clause:** In the event of force majeure i.e. unforeseeable events such as war, floods, earthquake etc beyond the reasonable control of the Parties to the contract which prevent either party from meeting their obligations under this contract, the contractual obligations as far as affected by such event shall be suspended for as long as the force majeure continues provided that the other party is notified within two weeks after occurrence of the force majeure. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder. In the event of force majeure either party shall be entitled to prolongation of this Contract equal to the delay caused by such force majeure.
- 3.14. Table of significant dates and Check list of documents to be attached with the bid/tender at an appropriate place in the tender document.
- 3.15. On completion of work, Contractor shall submit all equipment manuals, guarantee cards, specifications etc. The Final Bill of work shall be paid only on completion of work and depositing all documents as above.
- 3.16. **Validity of the Contract:** This Contract shall become effective and valid from the execution date of signing of the Contract by both the parties and the effective date of contract shall be effective from the initial date of services operated under this Agreement for a period of 1 (one) year.
- 3.17. **Additional Work:** The High Commission of India, Pretoria shall not allow any claims for additional work performed by contractor unless the additional work is authorized by the High Commission of India, Pretoria in writing prior to the performance of the additional work or the incurrance of additional expenses. Any additional work authorized by the High Commission of India, Pretoria shall be compensated at a rate mutually agreed to by the parties.

3.18. **Code of Integrity:** All the bidders shall have to observe the highest standard of ethics and should not indulge in any of the prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts. No official of a procuring entity or a bidder shall act in contravention of the codes which includes making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process. The bidders shall also have to avoid the following prohibited practices such as (i) Corrupt practice, (ii) Fraudulent practice, (iii) Anti-competitive practice, (iv) Coercive practice, (v) Conflict of interest and (vi) Obstructive practice.

3.19. **Conflict of interest:** The bidders shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of procuring entity's interests. The bidder found to have a conflict of interest shall be disqualified based on any such activities like participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked or if they are part of more than one bid in the procurement or if the bidding firm or their personnel have relationships of financial or business transactions with any official of procuring entity who are directly or indirectly related to tender or execution process of contract or improper use of information obtained by the bidder from the procuring entity with an intent to gain unfair advantage in the procurement process or for personal gain.

3.20. **Termination of Contract:**

3.20.1 The contract, unless it is extended or terminated earlier, shall terminate after a period of one year from the the execution date of signing of the Contract by both the parties subject to the completion of the work up to the satisfaction of the High Commission of India.

3.20.2 If the Contractor commits a breach of any of the provisions of the Contract and fails to remedy such breach within 30 days after receipt of written notice from the High Commission of India, the High Commission of India may terminate the Contract and claim such damages as it may have sustained.

3.20.3 The Contractor may retain any payments made by the High Commission of India prior to the termination as liquidated damages, without prejudice to any other right that the Contractor may have.

3.20.4 In case of the termination of the contract on account of breach of any of the provisions, the total amount already submitted to the High Commission of India as performance security and retention money will be retained by the High Commission of India, Pretoria and would not be refunded.

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Section-IV

4. Scope of Work

Scope of work given below is tentative. The bidder is advised to inspect the site and understand the full scope of work.

A. Renovation to the existing residence as per Architects drawings

Demolition works

- Cleaning of site, cutting of grass and trees
- Electrical installation to be made safe and removed where necessary
- All electrical wiring to be removed
- Installation of shute or temporary staircase to access the first floor
- Removal of all damaged window and door frames
- Removal of debris including glass, kitchen equipment, furniture etc. from both floors
- Removal of concrete slab to first floor in North Western corner as per structural engineer's instructions
- Removal of roof coverings and timber structure, to structural engineer's guidance and recommendations
- Removal of loose brickwork on first floor after roof structure and roof coverings have been removed
- Removal of sanitary fittings
- Removal of floor finishes
- Removal of plaster where required
- Existing carport to be removed
- Removal of weathered IBR roof sheeting to garage and sunroom

New building works as per proposed layout

- New slab over sunroom and garage area
- New carport to be constructed in new position, ie walls, floor and roof as per proposed layout
- Brickwork to be built as per proposed layout
- New surface bed for study at entrance
- New plaster to be applied to existing walls on ground floor and new walls to first floor as per proposed layout
- Concrete slab on first floor to be cut back to create double volume in dining area
- New paint to entire house
- Existing face brick to be cleaned
- Existing surface bed to be repaired where necessary
- New floor finishes to ground and first floor as per proposed layout
- New wall finishes to kitchen and bathroom areas
- New kitchen cupboards to be installed
- New windows and doors to be installed as per proposed layout
- New patio area and timber decking to be installed as per proposed layout
- Existing generator to be repaired and reconnected

- New plumbing and drainage to be provided with heat pump or solar geysers for hot water supply
- New electrical installation to entire house to be installed
- New ceilings to be installed to ground and first floor
- New lighting to be installed to ground and first floor, to be designed in accordance with SANS 10400 part O and to comply with SANS 204 XA
- New staircase to be installed
- Entire new roof to be installed as per proposed layout
- New sanitary fittings to be installed
- New vanities to be installed to bathrooms
- New balustrading to balconies and staircase
- Burglar proofing, ie trelley doors and invisible burglar bars
- New insulation, under slab on ground and first floor and under roof, to comply with SANS 204 XA
- Storm water system to comply with SANS 10400 part R
- New alarm system
- New boundary walls and electrical fence for security, as per proposed layout
- Guard house to be fixed up to match new look of main house
- Gate to be repaired and repainted
- Paving to driveway to be repaired and relayed where required
- Gutters and downpipes
- Window and door surrounds
- Decorative columns to patio
- Architraves around internal doors

**TENDER FOR SELECTING CONTRACTOR FOR RENOVATION OF GOVERNMENT OF
INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN, PRETORIA**

Section-V

5. Schedule of Quantity

(To be submitted by the bidder)

Note: Please refer to Section-I of the document

5.1. Schedule of Quantities should be enclosed by Bidders. Bidders are requested to identify and quote the rates of individual items. Items required for completion of the work may be added in the Schedule of Quantities with full nomenclature of the item.

5.2. Bidders shall satisfy themselves of the quantities quoted in the Schedule of Quantities. These quantities shall be taken as guidance to assess the approximate quantum of work involved in the project.

5.3. The bidder, prior to the submission of the tender, may add to items, quantities to the items in Schedule of Quantities as per the scope of the work, and site visit.

5.4. It shall be the responsibility of the bidder to satisfy himself of the completeness of the documents for the scope of work and his own assessment of the work after site visit and as per the tentative scope of work mentioned in tender document.

5.5. No extra cost shall be entertained and payable if any additional information or detail is provided later for carrying out the works as specified in the tender documents.

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Pretoria**

**TENDER FOR SELECTING CONTRACTOR FOR RENOVATION OF GOVERNMENT OF
INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN, PRETORIA**

Section-VI

6. Form of Tender

(To be submitted by the bidder)

To: Head of Chancery,
High Commission of India, Pretoria

We have examined tender conditions for the above-named work and have inspected the site and general conditions under which the Works are to be carried out. We offer to execute and complete the Works and remedy any defects therein, in conformity with this Tender, which includes all these documents for the Lump Sum Fixed Price of: R_____ exclusive of VAT.

If this offer is accepted, we will commence the Works as soon as is practicable and complete the Works in accordance with the above-named documents within the Time for Completion.

We understand that you are not bound to accept the lowest or any tender you may receive.

Signature:

Name:

in the capacity of -----

duly authorized to sign tenders for and on behalf of

Address:

Date:

**No. Pre/Estt/872/02/2016
High Commission of India
Pretoria**

**TENDER FOR SELECTING CONTRACTOR FOR RENOVATION OF GOVERNMENT OF
INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN, PRETORIA**

Section-VII

7. Bank Guarantee Proforma for Earnest Money Deposit/Tender Security

Bank Guarantee No.....

Brief description of contract: **Renovation of Government of India property at 1145 Justice Mahomed Street, Brooklyn, Pretoria**

Name and Address of Beneficiary: High Commission of India, 852, Francis Baard Street, Arcadia, Pretoria, 0083

Date:

Whereas M/s (Name of Contractor with address) _____ have submitted their tender for **THE RENOVATION OF GOVERNMENT OF INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN PRETORIA**, and one of the tender conditions is for the M/s (Name of Contractor with address) _____ to submit a Bank Guarantee for Earnest Money Deposit amounting to **R 300 000** In fulfilment of the tender conditions, we, (Name of Bank with address) _____ hereby irrevocably and unconditionally undertake to pay to you, without any demur whatsoever and without seeking any reasons, whatsoever, up to the maximum aggregate amount of **R 300 000**.

2. This guarantee is valid for a period of 180 (One hundred and eighty) Days and any claim and statement hereunder must be received at the above mentioned office before expiry. After expiry, this guarantee shall become null and void whether returned to us for cancellation or not and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained hereinabove, the maximum liability under this guarantee is restricted to **R 300 000**.

4. Notwithstanding anything to the contrary contained hereinabove, this guarantee is valid from (date of issue) _____ up to the (date after 180 days from date of issue) _____ and claims under this guarantee should be submitted not later than (date after 180 Days from date of issue) _____.

5. This guarantee may not, without our prior written consent, be transferred or assigned and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of Republic of South Africa and is governed by the United Rule for Demand Guarantee (URDG) (ICC Publication No.758) and shall be subject to exclusive Jurisdiction of the South African Courts.

Date:
Name:

Place:
Signature:

No. Pre/Estt/872/02/2016
High Commission of India
Pretoria

TENDER FOR SELECTING CONTRACTOR FOR RENOVATION OF GOVERNMENT OF
INDIA PROPERTY AT 1145 JUSTICE MAHOMED STREET, BROOKLYN, PRETORIA

Section-VIII

Bank Guarantee Proforma for Performance Security

Bank Guarantee No.....

Brief description of contract: **Renovation of the residence at 1145 Justice Mohamed drive, Brooklyn Pretoria.**

Name and Address of Beneficiary: High Commission of India, 852, Francis Baard Street, Arcadia, Pretoria, 0083

Date:

Whereas M/s (**Name of Contractor with address**) have submitted their tender for : **Renovation of the residence at 1145 Justice Mahomed drive, Brooklyn, Pretoria**, and one of the tender conditions is for the M/s (**Name of Contractor with address**)_____ to submit a Bank Guarantee for Performance Security (3% of contract value) amounting to (**To be indicated in ZAR by the Mission/Post calculated as 3% of the tendered cost**). In fulfilment of the tender conditions, we, (**Name of Bank with address**) _____ hereby irrevocably and unconditionally undertake to pay to you within three working days of receipt of your first written demand, without any demur whatsoever and without seeking any reasons, whatsoever, up to the maximum aggregate amount of (**To be indicated in ZAR by the Mission/Post calculated as 3% of the tendered cost**).

2. This guarantee is valid for a period of **60 Days after the date of completion of work** and any claim and statement hereunder must be received at the above mentioned office before expiry. After expiry, this guarantee shall become null and void whether returned to us for cancellation or not and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained hereinabove, the maximum liability under this guarantee is restricted to (**To be indicated in ZAR by the Mission/Post calculated as 3% of the tendered cost**)

4. Notwithstanding anything to the contrary contained hereinabove, this guarantee is valid from (**date of issue**) _____ up to the (**date should be two months after the date of completion of work**) _____ and claims under this guarantee should be submitted not later than (**from date of expiry**) _____.

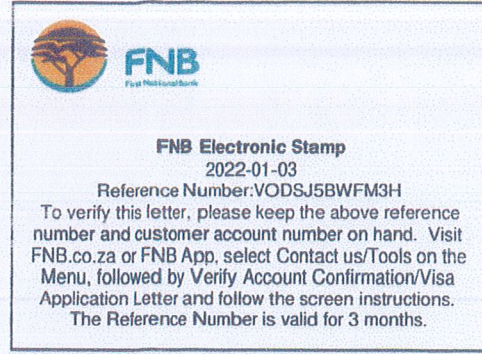
5. This guarantee may not, without our prior written consent, be transferred or assigned and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of *Republic of South Africa* and is governed by the United Rule for Demand Guarantee (URDG) (ICC Publication No.758) and shall be subject to exclusive Jurisdiction of the South African Courts.

Date:
Name:

Place:
Signature:

Section - IX



Date: 2022-01-03

To whom it may concern

ACCOUNT CONFIRMATION LETTER

We confirm that ***HIGH COMMISSION OF INDIA PRETORIA** holds the following account with First National Bank, a division of FirstRand Bank Limited ("FNB"):

Account Type	PUBLIC SECTOR CHEQUE ACCOUNT	Account Number	51060072414
Account Status	Active Account - The account is currently open and transacting		
Branch Code	251345	Branch Name	BROOKLYN 585
Swift Code	FIRNZAJJ	Date Opened	1995-04-04

FNB issues this letter at the specific request of the account holder and for informational purposes only. This letter serves only to confirm that the above information is, according to the records available to FNB, factually correct as at the date of this letter.

Accordingly, FNB provides no warranties, guarantees, assurances or undertakings of any nature in connection with the above information, the account and/or the account holder, cannot be held responsible for any reliance which may be placed on this letter.

Without limiting the above in any way:

- (i) This letter does not constitute a letter of guarantee or a letter of credit.
- (ii) This letter does not imply or infer in any way that FNB has reserved the funds held in the account in favour of any person, nor that FNB has placed a hold on or limited the amount available in the account. The amount available in the account may change at any time without prior notice to you; and
- (iii) FNB will not be held responsible for any change in the information contained in this letter.

This letter is issued to you without any liability for FNB or its employees. You are to treat this letter as confidential.

Should you have any queries, please visit our website www.fnb.co.za or feel free to contact us on 087 736 2247.